# Make a Report

Use this form for lodging reports of suspected corruption, fraud, theft assault or other illegal or criminal activity, workplace misconduct such as bullying, harassment or other inappropriate behaviour.

1. Which of the following best describes your relationship with the company or organisation? *

Select an option... Select an option...

2. Which of the following best describes the type of conduct you wish to report? *

Select an option... Select an option...

3. Have you previously reported the same information to Grapevine? Please advise your confirmation or receipt number or the approximate date and time of your report.

4. How did you become aware of this incident? *

Select an option...

5. How long has this conduct/incident been occurring? *

Select an option... Select an option...

6. Please provide us with a detailed description of the information you wish to report *

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| 7. If the incident is of a financial nature, how much money do you think was involved? |
| Select an option... |
| 8. Have you reported this matter to the Police? If so, please provide details |
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| 9. Name/s of the people involved in the conduct/incident being reported * Please provide name, contact details, role, title and location. |
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| 10. Name of the specific service involved in the incident/conduct if applicable |
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| 11. Where did the incident/conduct occur? Please provide address /location /department involved |
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| 12. List any relevant dates/times of the Incidents/conduct |
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| 13. Are there any witnesses? If so, please list |
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| 14. Was there another company or organisation involved? If so, please nominate company/organisation and witnesses |
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| 15. Is there any physical documentation or evidence available? If yes, please provide full description |

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| 16. Does anyone else know of this physical documentation or evidence? If yes, please provide details |
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| 17. Has any physical evidence or documentation been destroyed? If so, please describe what has been destroyed |
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| 18. Have you told anyone at your company or organisation about this matter previously? If so, please provide details of the person you have reported this matter to |
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| 19. Was any action taken? If so, what action? |
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| 20. If so, do you consider the action taken to be satisfactory? |
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| 21. Have you told anyone external to your organisation about the information in this report? If so, please provide details of who you have provided this information to |
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| 22. Are you able to provide any further details that may assist to resolve this matter? If yes, please describe fully |
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| 23. What would be the best way, in your opinion, to resolve this report? |
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